

Programme manager

MADE West Africa - Migration and Development Partnerships

The International Catholic Migration Committee (icmc.net) is an international organization that has as its mission to protect and serve uprooted people, including refugees, asylum seekers, internally displaced people, victims of human trafficking, and migrants - regardless of faith, race, ethnicity or nationality. ICMC implements needs-first and right-based approaches, so as to prioritize assistance to the most vulnerable people in need of protection. We continuously work to restore the dignity of uprooted people and inspiring long-lasting change. ICMC headquarters is in Geneva with a liaison office in Brussels.

From early 2017 ICMC Europe , together with three partners AFFORD (Great Britain), FORIM (France) and Center for Migration Studies (Ghana), will start a 3 year EU funded programme ‘Migration and Development Partnerships for rights-based migration and mobility governance in, from and to West Africa’ to be implemented in coordination with the global MADE programme (www.madenetwork.org).

The overall objective of the action is to promote good governance of migration and mobility and protection of migrants’ rights in major migrant sending and receiving countries in the so called Rabat process region and along major migration corridors (within West Africa, between West Africa, North Africa and Europe) with a view to enhancing the development benefits of migration and mobility.

The project will strengthen capacities to engage in multilateral and national multi-stakeholder dialogues and improve the capacity of civil society and national/local State authorities to materialize and enhance intra- and inter-regional mobility; promote civil society’s participation in labor migration governance to protect migrant workers and to improve how social partners, consular officials and labor attachés’ understand those rights; maximize the development impact of remittances by increasing States’ outreach and knowledge of their diaspora and by creating the necessary conditions for the replication of innovative cooperation frameworks between diaspora, development NGOs, national/local authorities and the private sector.

For the oversight and coordination of this programme ICMC, as the lead applicant, is looking for a dedicated and experienced programme manager), based in our office in Brussels,.

Main tasks and responsibilities of the position:

- Oversight and coordination of the EU funded programme “MADE West Africa - Migration and Development Partnerships for rights-based migration and mobility governance in, from and to West Africa”.

- Assure timely, correct and complete implementation of all activities, based on specific objectives: and in close contact and collaboration with the partners also the delivery of activities, outcomes and results of these partner components.
- Create good and sustainable relations – via webinars, regular physical and phone meetings, etc - between and with all partners involved to assure the programme is coherent, sustainable and all outcomes arrive at expected and defined qualities in time and according the donor requirements.
- Building relations with possible donors (bilateral, multilateral, and private) for fundraising.
- Coordinate, assure and deliver timely and complete reporting, both narrative and – together with the finance officer
- Lead and oversee the implementation of specific activities and related outcomes on integrating the migration element in education and employment policies and on guaranteeing respect of migrants’ rights (referring to the Rome Agreement of the EU) by developing, implementing (and/or coordinating) projects on capacity development for civil society, national/local authorities and other relevant stakeholders to protect and advocate for the protection of rights of migrants are enhanced thanks to a better understanding of the practical issues that prevent migrant workers to enjoy their rights in the target countries and identification of stakeholders that can contribute to tackle those obstacles.
- Assure increased coordination between civil society organizations – including migrant’s workers associations and State authorities on these issues.
- Structure the evaluation of SDG 8(8) in the target countries, in which civil society is involved.

Requirements for the position:

- At least 5 years’ experience as a program manager for an international NGO, both in the field as at Headquarters.
- Excellent knowledge and understanding of the West African region, preferable based on field experience.
- Proven understanding of international migration challenges and EU-Africa migration policies and frameworks.
- Proven experience of European Commission donor requirements (reporting, relationships).
- Thorough understanding of project/program management techniques and methods.
- Experience in project development, including experience with logframes.
- Experience with working with international partners and able to build good, equal and respectful relationships, also ‘on distance’.
- Experienced in managing small, multi-cultural team.
- Outstanding leadership and organizational skills.
- Excellent communication skills.
- Excellent problem-solving ability.
- Knowledge of capacity development for civil society and national/local governments
- Masters (or equivalent) degree in one of the following or related areas – migration,

social sciences, international relations, politics.

- Excellent English and French writing skills and good editorial skills.

The position includes regular travel to the West Africa region. Position will start as soon as possible no later as February 1.

We offer:

- A full time position (or 80% open to discussion)
- A fixed-term contract for 3 years
- A competitive NGO salary on the basis of level and years of experience
- A dynamic, international and compassionate work environment in a small office, warmly welcoming creative initiative and ideas
- An exciting position, with the possibility of international travel

How to apply

If you are interested to apply, please send us a *Curriculum Vitae* (no more than 2 pages), and a motivation letter explaining who you are and why you would like to work with us in this position. Please indicate your ability to work in Brussels. Applications are to be sent to recruitment@madenetwork.org

Kindly include “MADE Programme Manager” in the email subject line.

The closing date for receipt of applications is **9 January 2016**. Applications will be **evaluated upon receipt** and interviews will be scheduled over the course of January 2017. Shortlisted candidates may be asked to submit two professional references. Only shortlisted candidates will be contacted.

ICMC is committed to equal opportunities for applicants and employees, and strives for a diverse and balanced workforce. All applications will be treated with confidentiality.

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